



EVENT MANAGER'S GUIDE CONFORMATION

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Introduction

An Event Manager is responsible for the efficient running of a fixture including but not limited to timetabling, stewarding and liaising with committee and officials.

201 All Affiliates conducting fixtures shall appoint an Event Manager who will be responsible for the conduct of the fixture. The name of the Event Manager must be advised in the schedule. If the Event Manager is unable to attend a fixture due to illness or unforeseen circumstances the Committee conducting the fixture must appoint a replacement on the day.

Prior to the show

Trophies/sashes

The Committee should decide on what type of trophy is to be given and on the style of sashes/ribbons. These should be ordered and available well before the fixture date by the Club Secretary or delegate.

Stewards

Ensure stewards are contracted at least 7 days prior to the show, either yourself or by a delegated committee member.

Steward's contracts **MUST** be completed signed and a copy retained by the club.

If a steward defaults on their contract you must notify Dogs Tasmania in your Event Manager Report.

245.2 The Event Manager shall notify the TCA Inc in writing setting out the circumstances within seven (7) days of the event when for some reason Regulation 245 or 245.1 has not been complied with.

Timetable

A timetable template is available from the Dogs Tasmania office. This is most beneficial in the running of the show to ensure that the fixture does not go over the regulation eight (8) hours. It should be noted that the timetable is a guide only and does not have to be strictly adhered to.

Conformation shows generally allow one and half minutes per dog for the judge to initially go over. Then 20-30 minutes for each set of group specials. Best in Show can take up to an hour depending on how many dogs the General Specials judge has to go over. At present due to COVID time should be allowed between groups to allow for the assembly area to be cleared for the next group and any sanitizing done.

Ring bags

It is best to have a bag already set up for each group containing Ribbons, judging sheets, stewarding sheets, copy of the catalogue for that group, copy of the timetable, clip board and pen. Also it is a requirement at present to have hand sanitizer and wipes available at ringside for the judge and steward.

On the day of the show

You are the 'go to' person and should be available to ensure that:

- rings are kept moving
- stewards for the next group have their paperwork/bag ready to start the group
- exhibitors maintain social distancing and do not clog walkways, ring entrances and exits
- Exhibitors from the preceding group have left the assembly area
- judges and stewards are offered drinks/food at appropriate times
- when breaks are taken in a ring an announcement is made so that exhibitors know when to be ready to be judged.

You will need to make sure that the following are taken to the show either yourself or the Club Secretary:

- Defibrillator
- Copy of TCA Regulations
- Copy of the Aggressive Dog procedure
- Judges fees (Treasurer to have a cheque ready for payment)
- Key to kennel complex
- Microphones (if available)
- Show stationery
- Measuring Stick
- Show results sheets (if not using the Showmanager program)
- Place cards/ribbons

- Sashes and trophies
- Spare number discs
- Club stamp, date stamp and ink pad
- Clip boards
- Plenty of change for canteen float and catalogue sales
- Correction fluid (or roller correction tape)
- Bulldog clips
- Raffle books
- First Aid Kit
- Sanitiser for judges/stewards
- Tea towels
- Biro's and marking pens (some stewards prefer pencils)
- Pad paper
- List of pre-paid catalogue orders
- Entry forms
- Spare stewards sheets
- Steward's contracts (in event of an extra steward being required).

Ensure that the office staff are conversant with the allocation of points on Challenge certificates, Best of Breed certificates and Group Certificates (Regulation 132) if your club is not using the Show Manager program. Remember when putting out Challenge and Best of Breed certificates for collection, to retain those that are relative to group wins. These retained CC, BOB and Group certificates must not be made available for collection until the commencement of General Specials.

Office staff and stewards should also be aware of Regulation 33, that if an exhibit fails to return for its class in group or show any certificates won by that exhibit are to be retained by the Club and forwarded to the TCA Inc with a report.

Reports of incidents

You must be aware of the requirements if you are advised of a report of dog aggression or other complaint. Also what to do if someone reports to you that their dog is incorrectly entered.

Some regulations to be aware of, but please refer to a current copy of the Dogs Tasmania Regulations.

- 15** Exhibitor means a member of a Controlling Body who has submitted the appropriate entry form/s, together with fee/s, seeking approval to compete at a fixture.
- 15a** Owner is the person/s who is registered by the TCA Inc or another Controlling Body as the owner of a particular dog.
- 16** Handler is the person who is in control of the exhibit at any TCA Inc. official exhibition and is over the age of seven (7) years.
- 17** Any child seven (7) to eighteen (18) years of age and whose parent is a financial member of the TCA Inc. shall be permitted to handle a dog at any exhibition providing the child is a member of the TCA Inc. or an affiliated body and capable of controlling the exhibit.
- 17a** Agent is a person authorised by the owner/s to sign entry forms on their behalf, such authorisation must be lodged in writing with the office of the TCA Inc.
- 17b** Double Handling means the action of any person outside the ring whilst exhibits are being judged who attracts or attempts the attraction of the exhibits by verbalising or making signals or using any device.
- 17C: Unsportsmanlike:** Not displaying the qualities of behaviour befitting a good Competitor.
- 18** The age of an exhibit shall be computed from the date of birth to the first day of an exhibition.
- 19** A prize is a reward of any description offered for competition in a class for which an entry fee is charged.
- 20B** Proprietary interest is defined as having owned, part owned, leased, part leased or bred the exhibit.
- 20C** Canine Aggression: An act of canine aggression occurs if a dog chases with intent, bites, or holds a person or animal in its mouth, whether or not the holding is accompanied by biting, shaking, pulling or pushing or the person or animal suffers an injury, physical or otherwise

Provocation: The only justifiable provocation is the defence of itself or its owner/handler. Unless the dog or its owner/handler is attacked by another person

or animal at the time of the aggression there is no justified provocation defence allowable

20E: Complaint: Relates to a Breach of TCA Inc Regulations/Code of Ethics/ANKC Rules.

21 A dog entered for official exhibition must be either solely and unconditionally the property of the exhibitor or leased and such exhibitor or leasee must be a current financial member of the TCA Inc or another ANKC Member Body.

22A Entry for an exhibition shall be in the such form as prescribed by the Council of the TCA Inc.

20F: Protest: Affects the outcome of the fixture on the day.

25 Every person entering a dog in an exhibition conducted under these Regulations shall be deemed to have certified that the dog entered is owned or leased by the person named as the exhibitor on the entry form and the exhibitor agrees to be bound by the Regulations and the decisions of the TCA Inc. Council and accepts its decisions as final. Every person entering a dog in an exhibition conducted under these Regulations shall be deemed to have certified that the dog is entered at the exhibitor's own risk and the dog, to his/her knowledge, has not been exposed to the risk of an infectious disease, since that date which is seven (7) weeks prior to the exhibition, or been initially inoculated since that date which is four (4) weeks prior to the exhibition. A Committee of an Affiliate may suspend or disqualify such person and/or his dogs and shall send to the TCA Inc. Council within 48 hours, a full written report of such suspension or disqualification.

27 Any person resident in the state of Tasmania and handling an exhibit in any TCA Inc. exhibition must be a financial member of the TCA Inc.

28 Any dog entered or exhibited by an unfinancial member of the TCA Inc may forfeit any award/s gained and/or the exhibitor/handler may incur such fine as decided by the Council of the TCA Inc.

29 The precinct of an exhibition, including a Championship Show, Open Show or Parade or any other sanctioned event, unless stated specifically otherwise, is a 50 metre radius from any ring and any benching pavilion or structure and the area between that structure and the judging or event rings.

30.1 It shall be an offence for an exhibitor to wilfully allow his/her dog/s to be off-lead at any time during an exhibition or whilst within the precincts of such exhibition except when required to do so for competition or exercising in a designated area.

30.2 All exhibits within the precincts of an exhibition shall be under the control of a Competent handler *who is capable of physically controlling such exhibit*.

30B No dog may be within the precincts of any sanctioned event unless they have been initially vaccinated at least two (2) weeks prior to the event and are at least eight (8) weeks of age.

32 At any exhibition all dogs entered and present in the assembly area must be exhibited in the classes for which they have been entered unless excused by the officiating judge.

33 All awards and prizes won shall be forfeited, if a dog is not shown in all other classes for which it subsequently becomes eligible, unless required to withdraw. The Affiliate shall retain all awards and prizes forfeited and forward them to the office of the TCA Inc.

33a (a) The winner of a Best of Breed award is required to be exhibited in the judging of Best Exhibit in Group unless excused by the officiating judge. All cases in which, pursuant to this Regulation, an award or prize is cancelled, must be reported by the Show Committee to the TCA Inc within fourteen (14) working days of the conclusion of the show.

Exhibits are not required by the Regulations to be exhibited in the judging of Class in Group but may do so at the option of the exhibitor. Similarly, Runner Up Best of Breed winners are not required by the Regulations to be exhibited for Runner Up Best in Group but may also do so at the option of the exhibitor.

(b) The winners of a Best Exhibit in Group award or a Class in Group award are required to be exhibited in the judging of Best in Show or respective Class in Show, and if such exhibit is not so exhibited all awards and prizes won by such dog in other classes at such Show shall be automatically cancelled. All cases in which, pursuant to this Regulation, an award or prize is cancelled, must be reported by the Show Committee to the TCA Inc within three working days of the conclusion of the show. The winner of a Runner-Up in Group award which is not a Class in Group winner is not required by the Regulations to be exhibited in the judging of Runner-Up in Show but may do so at the option of the exhibitor.

34 At all times the exhibitor shall be responsible for the cleaning up and disposal of personal litter and the removal of stripping from any exhibit he/she is grooming. All faeces must be picked up by the exhibitor/handler except whilst in the judging ring. This regulation designates cigarette butts as personal litter and any person who does not place cigarette butts in the rubbish tin provided will be deemed to be in breach of this regulation. An Affiliate may impose a penalty not exceeding 2 units (as per the current "Scale of Charges") for breaches of the this Regulation.

35 At the time of judging no person shall be permitted in the judging ring save the judge and the properly appointed steward or stewards and the handler/s with the exhibit/s eligible to compete in the class or other competition.

36 Undue interference in any way with other exhibits or their handlers whilst in the judging ring by any person shall not be permitted. In the event of interference from within the ring, the steward in charge of the judging ring shall be empowered to suspend judging and order the removal of the person, and/or the dog, causing the interference. In the event of interference from outside the ring the steward in charge of the judging ring must first warn the offender, then shall be empowered to suspend judging and order the removal of the person, and/or the dog, causing the interference. An Affiliate may impose a penalty not exceeding 2 units (as per the current "Scale of Charges") for breaches of this Regulation.

37 A judge's decision on the merit of an exhibit shall be final. Judges shall be empowered and instructed not to award any prize or special prize or Challenge Certificate to any exhibit which they consider is not of sufficient merit. It shall be the duty of a judge to convey such decision to the handler of the exhibit. An exhibit may be withdrawn during judging with the consent of the judge.

- 38** A judge may at any time require an exhibit being judged to be measured.
- 41.** Duty to Report. It shall be the duty of any Judge, Steward, Club or Show Official officiating at any TCA Inc sanctioned fixture, or any other witness to report to the Event Manager or other person responsible for the organisation of the fixture any incident which comes to his/her attention where any exhibit displays canine aggression towards any person or any other animal to such an extent as to constitute a danger to any person or any other dog or the efficient conduct of the fixture. Such report shall be made within one hour of the alleged canine aggression taking place unless the complainant is physically unable to make the complaint. A report under this Regulation is not considered to be a complaint in accordance with Regulation 96.
- 41.1** It is the obligation of each owner, exhibitor and handler at a fixture to take all such steps as may be necessary to ensure that any dog under that person's care or control or for which that person is responsible does not behave in an aggressive manner.
- 41.2** It is the obligation of any person at a fixture who observes a dog behaving in an aggressive manner to report the incident in writing to the Event Manager or a member of the Committee as soon as possible after the incident.
- 41.3.1** Upon receipt of a report of an incident involving aggressive behaviour by a dog, the Committee shall meet to consider the matter as soon as possible on that day after all available relevant statements have been obtained in writing from the complainant, the owner, handler or person having the care and control of the dog complained of at the event and any witnesses. Such meeting must be conducted by the Committee notwithstanding the non-availability of any party to the inquiry.
- 41.3.2** The owner, handler or person having the care and control of the dog at the event shall identify that dog to the Committee. For the purposes of this clause "identify" means provide appropriate information including the Dogs Tasmania registered name and number.
- 41.3.3** The complainant and the owner or handler of the dog complained of must be permitted to be in attendance throughout the inquiry excepting when the Committee are deliberating their decision.
- 41.3.4** During the conduct of the inquiry, the dog complained of must be held in a secure situation such that any aggressive behaviour would not interfere with any other person or dog.
- 41.4** In reaching their decision, if the Committee is satisfied that the incident comprised or included the dog attacking, or attempting to attack, any person or dog at the fixture or has demonstrated any other serious aggressive behaviour, the Committee shall declare the dog to be an aggressive dog, provided the Committee conducting the investigation believes that no justified provocation for the incident occurred.
- 41.5** As soon as possible after reaching its decision, the Committee shall, advise the person who appears to be responsible for the care and control of the dog, either that the dog has been declared aggressive or that it has not been declared aggressive and provide them with a copy of the Aggressive Dog Incident Report form after it is signed by that person.
- 41.6** Forthwith upon the Committee declaring a dog to be an aggressive dog:

- 41.6.1** The owner, exhibitor or handler responsible for the dog, shall ensure that the dog is retained in the same secure situation in which it was placed for the duration of the inquiry and until such time as it is ultimately removed from the ground.
- 41.6.2** The dog shall ipso facto be suspended for a period of three (3) months and for such further period until the TCA Inc Council have made their decision in accordance with 41.8. During that period the dog shall not be allowed to enter or remain upon any ground where a TCA Inc sanctioned fixture is taking place.
- 41.7** Following completion of an aggressive dog inquiry, the Committee shall within 5 working days provide Dogs Tasmania with a full written report of the incident and of the Committee's decision. Such report shall include a copy of all written statements concerning the incident, the Minutes of the Committee Meeting, the Incident Report form referred to in 41.5 above, relevant catalogue pages and any other related documents.
- 41.8** Within 3 calendar months of receipt of the report referred to in 41.7 the TCA Inc Council shall consider the report and if satisfied that the dog is likely to constitute a danger to persons, other dogs or property at any fixture, may for such period as the TCA Inc Council consider appropriate:
- 41.8.1** suspend or disqualify or otherwise debar the dog from being an exhibit,
- 41.8.2** impose conditions in relation to the exhibition of that dog at a Fixture,
- 41.8.3** direct that the dog is not to be bred with,
- 41.8.4** transfer the dog within the register, or
- 41.8.5** cancel the registration of the dog.
- 41.8.6** impose a requirement that the dog undertake a temperament test and impose any such conditions relating thereto. Should the TCA Inc Council make a determination that the dog is not likely to constitute a danger as described above, the TCA Inc Council may resolve to immediately end any suspension that was imposed in accordance with 41.6.2.
- 41.9** If for any reason the TCA Inc Council has not finally dealt with the matter within the 3 month period referred to in 41.8 the owner of the dog may make written application to the TCA Inc Council for the removal of the suspension referred to in 41.6.2. Upon receipt of such application, the TCA Inc Council shall either:
- 41.9.1** grant the application, or
- 41.9.2** reach a decision in relation to the matter but if such decision is not reached within a period of one month from the date of such application, the application shall be deemed to have been granted.
- 41.10** Subject to 41.11, no person shall have any claim upon or recourse against any member of the Committee or any other person as a consequence of any action taken purportedly pursuant to the foregoing provisions of this regulation.

- 41.11** It shall be the responsibility of the affiliate concerned to ensure that the Committee complies with the requirements of these Regulations. If the Committee fails in any respect to comply with the procedures and requirements of these regulations, the TCA Inc's Council may impose on the affiliate a fine of no less than 25 penalty units (but not exceeding 50 penalty units), and/or withhold approval for the next activity conducted by that affiliate.
- 41.12** For the purpose of this Regulation 'fixture' includes any TCA Inc sanctioned event or other activity in which a member participates with a registered dog. The Committee for the purposes of this regulation shall comprise the most appropriate three persons from amongst the organisers.
- 41.13** This Regulation shall have effect commencing 1 hour prior to the commencement of a fixture and continue for 30 minutes after the conclusion of the fixture.
- 41.14** The Dogs Tasmania Representative shall attend and observe any inquiry held at a recognised fixture in relation to an Aggressive Dog Incident for the purposes of reporting only. The Representative should not be asked for advice by any party to the inquiry.
- 42** Should the TCA Inc Council be notified in writing of an incident of dog aggression at a sanctioned fixture it has the power to have the matter investigated and, if necessary, refer the matter to the Association's Discipline & Disputes Committee for consideration.
- 64** **Official Representatives are appointed by the office of the TCA Inc to attend sanctioned events and report back to the Council of the TCA Inc on the conduct of the event. Official Representatives are to act as observers only and must not make decisions on the conduct of the event. They may however offer advice if required and must attend any hearing as an observer. Reporting an incident to an Official Representative does not alleviate the requirement for members and affiliates to follow the correct procedure in making complaints.**
- 64A** A dog may be disqualified from exhibition and/or the exhibitor from retaining any prizes awarded in connection with it, by the TCA Inc. Council or on objection by the Committee of the Affiliate. Such action shall be reported to the TCA Inc. Council in writing within forty eight (48) hours by the Affiliate conducting the exhibition and will be subject to appeal to the TCA Inc. Council.
- 64B** A dog may be disqualified from exhibition if found to have had the natural colour or shade of natural colour or the natural markings altered or changed.
- 64C** A dog may be disqualified from exhibition if found to have had a substance, preparation, powder or fluid applied to and remaining on the dog during exhibition to such an extent **as to deceive or to be likely to deceive a Judge**
- 64D** It shall be a condition of entry that every exhibitor shall permit a sample of the exhibit's coat or urine to be taken by the TCA appointed person upon request.
- 64E** Where Council directs that coat testing be carried out, Council shall determine liability for the costs incurred.
- 65** A dog may be disqualified from exhibition if exhibited at an exhibition or activity previously declared 'unrecognised' by the TCA Inc. Council.

- 66** A dog may be disqualified from exhibition if suspended or registered in the name of and/or owned or exhibited or handled by a person under a term of suspension or disqualification or by an otherwise ineligible person.
- 67A** A dog may be disqualified from exhibition if in the opinion of the TCA Inc. Council has been given a tranquilliser, stimulant or any substance which could affect its performance.
- 67B** A dog may be disqualified from exhibition if found to have been physically altered by means of cutting, piercing, breaking by force or any kind of operation or act of a like kind, which alters the natural formation and/or appearance of the dog, except as provided for in the Breed Standard.
- 67C** A dog may be disqualified from exhibition if in the opinion of the TCA Inc it is incorrectly exhibited or entered for exhibition not in accordance with the Regulations of the TCA Inc.
- 68** A dog shall be disqualified from championship exhibition if owned or part-owned or leased or part-leased by any judge officiating at the exhibition, excluding Sweepstakes where the Judge adjudicating is not from the Championship fixture panel.
- 70** A protest may be lodged by any financial member of the TCA Inc. (except one who is under suspension or disqualification or is otherwise ineligible to take part in activities under the Regulations of the TCA Inc.) at any exhibition conducted under the Regulations of the TCA Inc. Any person lodging a protest shall be provided with a copy of the TCA Inc. Regulations to peruse.
- 71** A protest may be lodged against any other exhibitor and/or any other exhibit or a decision of a judge where a competitor considers that he/she has been disadvantaged. The protest must be in writing and be delivered to the Secretary/Show Manager or his/her deputy at the office of the exhibition. If a protest is made by a person other than a member of the Committee or an Official of the body holding the exhibition a deposit of 8 penalty units (as per the current 'Scale of Charges') must be made at the same time. This amount shall be returned unless the Committee of the Affiliate holding the exhibition deems the objection to be frivolous in which case it shall be forfeited.
- 72** Where a protest is correctly lodged at any exhibition and the decision of such protest may be deemed to have possible effect on the further judging of such exhibition, judging shall be immediately suspended. The Committee of the exhibition shall hear such protest and all persons considered by the Committee to be concerned shall be called individually before the hearing, for the taking of evidence. The hearing of the protest must be accurately recorded in writing and signed by the president or his delegate and made available to the TCA Inc. on request. The exhibitor against whom the protest has been lodged, shall be advised of the decision of the Committee immediately such decision has been reached and must be advised of the right of appeal to the TCA Inc. Council against the decision.
- 94.1** Any person witnessing an act which may endanger an animal's wellbeing, including but not limited to exhibiting a bitch thirty (30) days prior to whelping, whelping a bitch at an event or lifting an exhibit from the ground to the table by means of throat and tail, is deemed to be physical abuse and as such, is strictly prohibited. An exhibitor observed doing this should be dismissed from the ring and the matter reported to the Event Manager, who shall further report the matter to DOGS Tasmania within 7 (seven) days.

96 A complaint may be lodged against any member of the TCA Inc for breaches of these Regulations and its Code of Ethics, by members of the TCA Inc or another Controlling Body or a member of the general public as follows:- In respect of an alleged breach which occurs at a sanctioned event the complainant must either....

- 1 Lodge the complaint in writing with the Event Manager on the day of the event including all details of the alleged breach, names and addresses of witnesses and any other supporting documentation.
- 2 If the complaint is lodged on the day with the Event Manager it must be accompanied by a fee of 1 penalty unit on the day and 4 penalty units must be paid to the TCA Inc Office within seven (7) days (if the complainant does not forward the 4 penalty units within seven (7) days then the 1 penalty unit will be forfeited).
- 3 Or if the complaint is not lodged on the day of the fixture it must be in writing and received at the TCA Inc Office within seven (7) days of the alleged breach and accompanied by a fee of 5 penalty units.
- 4 When a complaint is lodged by a Club Official, Judge, Steward in the course of their official duties or Non-Member of the TCA Inc or another Member Body a fee is not required.
- 5 In respect of an alleged breach which does not occur at a sanctioned event the complainant must:- Lodge the complaint in writing to the office of the TCA Inc within seven (7) days of the alleged breach, names and addresses of witnesses and any supporting documentation; The complaint must be accompanied by a fee of 5 penalty units.
- 6 On receipt of a complaint the person/s against whom the complaint has been laid will be advised in writing within fourteen (14) days by the Executive Officer that a complaint has been received at the TCA Inc Office.
- 7 Where a valid complaint is lodged under this Regulation, the TCA Inc shall investigate the complaint and determine the complaint in accordance with the Constitution and Regulations of the TCA Inc. A copy of the complaint will be sent to the member against who the complaint has been made to enable them to provide a response to the allegations. No complaint will be investigated unless the appropriate fee is paid.
- 8 The fee paid to lodge the complaint will be refunded to the complainant only if the complaint is upheld.

125 If an exhibitor reports before judging of an ordinary class or classes that he/she has entered a dog into a class for which it is ineligible the Show Secretary/Event Manager shall transfer such dog into the correct age class or Open class only. If a dog is entered in a class for which it is eligible it cannot change classes after the close of entries.

- 146** The order of judging Group Specials shall be to judge “Best in Group” from the “Best of Breed” winning exhibits eligible and present. The “Best in Group” shall be automatically declared the winner of the “Class in Group” for which it is entered. Then judge “Runner-Up Best in Group” from the balance of the “Best of Breed” winners and the exhibit awarded “Runner-Up to the Best of Breed” awarded “Best in Group”. The “Runner-Up Best in Group” shall be automatically declared the winner of the “Class in Group” for which it is entered provided that the “Best in Group” was not entered in the same class. Except for the awards already mentioned, the “Best of Class in Group” shall be judged from the respective best of breed class winners.
- 146a** Judge best Neuter in group from the ‘Best Neuter of Breed’. The Best Neuter in Group shall be automatically declared the winner of the Neuter Class in Group. Judge Neuter Runner-up and classes in group by following the above procedure.
- 147** The order of judging General Specials shall be to judge the “Best in Show” from the exhibits awarded “Best in Group” eligible and present. The “Best in Show” shall be automatically declared the winner of the “Class in Show” for which it is entered. Then judge “Runner-Up Best in Show” from the balance of the exhibits awarded “Best in Group” and the exhibit awarded “Runner-Up to the Best in Group” awarded “Best in Show”. The “Runner-Up Best in Show” shall be automatically declared the winner of the “Class in Show” for which it is entered provided that the “Best in Show” was not entered in the same class. Except for the awards already mentioned, the “Best of Class in Show” shall be judged from the respective “Best in Group” class winners.
- 147a** Judge best Neuter in show from the ‘Best Neuter of Group’ winners. The Best Neuter in Show shall be automatically declared the winner of the Neuter Class in Show. Judge Neuter Runner-up and classes in show by following the above procedure.
- 150** At any Championship Show held **over** one (1) day, a judge shall not adjudicate on an entry of more than 225 dogs entered in breed classes.
- 150.1** A judge may not judge more than 225 dogs at a single show in ordinary classes on one (1) day. This excludes group and show specials and sweepstakes. Any excess entry must be transferred to another judge.
- 150.2** A judge may not judge more than 250 dogs in ordinary classes on one (1) day. This excludes group and show specials and sweepstakes. Any excess entry must be transferred to another judge. This applies where more than one show is involved and if they are being conducted by different affiliates the affiliates must liaise to ensure this regulation is complied with.
- 150.3** The TCA Inc. Office must be advised of any changes under Regulations 151A and 151B at least seven (7) prior to the fixture/s. The Executive Officer may give permission for a judge to judge up to 10 more exhibits at a show or in a day if the affiliate/s would be required to contract an additional judge.
- 152** At Championship Shows held over more than one (1) day the TCA Inc. Council may, on application by the Affiliate, approve a judge to officiate on an entry in excess of 250 dogs on any day on which General Specials are not being judged.

- 153** A conformation judge shall report to the Secretary of the Affiliate details of any dog over six (6) months of age (excluding those entered in a property or neutered class) which in his opinion is not entire. Such dog may be sent from the ring by the officiating judge.
- 154** Where the judge is adjudicating on an exhibit for the first time at an exhibition the judge must physically examine such exhibit in the conventional manner by physically handling and moving the exhibit to check its conformation and temperament. If a judge defaults in complying with the regulation it shall be the responsibility of the ring steward to inform the judge of this regulation. If a judge again refuses to comply with this regulation then the steward must call for judging to cease and bring the matter to the attention of the Event Manager who will resolve the matter with the judge. The committee has the power to substitute the judge and must report the matter to the TCA Inc. Council if the judge completely refuses to comply with this regulation,
- 156** The Secretary of a conformation Show or Parade shall within seven (7) days of the event furnish to the TCA Inc. Council in writing the full particulars of any dog over the age of six (6) months considered by a judge to be not entire (excluding those entered in a property or neutered class). The Registration of any dog rejected for this reason be placed on the Limited Register unless it can be proven to the satisfaction of the TCA Inc. Council that it is physically entire. An application for the review of the Registration may be made, until the dog attains twelve (12) months of age, provided the application is supported by a declaration from two (2) independent qualified Veterinarians indicating that the dog is entire and there has been no surgical or artificial interference which is calculated to deceive or is capable of deceiving either a judge or a spectator.
- 160.1** All venues must be suitable and safe for the fixture being conducted.
- 162** All rings must be clearly numbered for identification. Signs must a minimum of 1500 mm above ground level. The numbers are to be a minimum of 230 mm in height and of an appropriate width. Ring 1 shall be a minimum of 225 square metres with a minimum width of 10 metres. All other Rings shall be a minimum of 115 square metres with a minimum width of 10 metres.
- 163** A standard judging table shall be minimum of 900 mm long, 600 mm wide and 700 mm high and with a non-slip surface. Where a Judging Ramp is provided to facilitate judging it should be 122 cm long x 61 cm wide (standing surface), 38 – 61 cm high with a non slip surface.
- 164** Trolleys, crates and baskets will be permitted in the assembly area with the permission of the stewards, however, such trolleys, crates and baskets must be removed at the conclusion of the judging of each breed.
- 165** Ribbons/Rosettes for Championship Shows shall be suitably inscribed with the name of the affiliate, and the special for which it is awarded. The date or year of the exhibition is optional. The colours shall be either club colours or 'Best In Show' red, white and blue; 'Runner-Up In Show' green/white; 'Baby Puppy In Show' mauve/white; 'Minor Puppy In Show' sky blue/white; 'Puppy In Show' orange/white; 'Junior In Show' purple/white; 'Intermediate In Show' maroon/white; 'State Bred In Show' red/white; 'Australian Bred In Show' grey/white; 'Open In Show' lemon/white; Neuter In Show rose/white/light blue; Runner Up Neuter In Show lime/white; 'Best In Group' black; 'Runner-Up In Group' brown; 'Baby Puppy In Group' mauve; 'Minor Puppy In Group' sky blue; 'Puppy In Group' orange; 'Junior In Group' purple; 'Intermediate In Group' maroon; 'State Bred In Group' red; 'Australian Bred In Group' grey; 'Open In Group' lemon; Neuter In Group rose;

Runner Up Neuter In Group lime. These ribbons/rosettes do not have to have the Group printed on them. 'In-Group' class ribbons/rosettes are optional and Affiliates may award ribbons/rosettes or trophies but not both.

- 166** Any variation to the size of any ribbons must be approved by the TCA Inc. Council prior to the publication of the schedule for the exhibition.
- 167** 'Best of Breed' ribbons shall be a royal blue or club colours and suitably inscribed with the name of the Affiliate, Championship Show and Best of Breed.
- 168** Special breed ribbons for Best of Breed and Runner-Up may be awarded where specially donated and they must show the name of the Affiliate, the breed and the name of the donor and must be away from the colours listed.
- 169** Place ribbons may be issued to indicate the placings in any class or competition. They will have printed thereon the name of the Affiliate with the year of the activity being optional
- 170** Challenge ribbons may not be awarded at ordinary all-breeds Championship Shows. They may be awarded at the Royal Hobart and Royal Launceston Shows. Colours for such ribbons shall be gold and green. Specialist breed and group Clubs may award Challenge and Reserve Challenge ribbons at their Championship Show. The colours shall be purple for Challenge and lilac for Reserve Challenge.
- 171** Ribbons may be awarded for Open Show and/or Parade specials and for Best and Runner-Up In Group. In lieu of trophies breed and group clubs may award ribbons in club colours and all-breeds clubs may award ribbons in club colours or colours not laid down for Championship Shows.
- 172** A TCA badge shall be awarded to Best in Show at all-breeds Championship Shows and for Best in Trial at Performance events or as determined by the organising committee.
- 174A** Only Judges who are licenced in at least four (4) Championship groups are eligible to judge Sweepstakes classes at an All Breeds Championship Show.
- 174B** Notwithstanding, clause 174A, where All Breeds Sweepstakes are scheduled at a Show or Parade they may be judged by a Tasmanian judge who is licensed in at least two (2) Championship groups provided the judge also holds 2 (two) additional Open Show Group Licences. Provided these sweepstakes are finalised before the General Classes at the Show commence, these judges may exhibit in General Classes at the exhibition. Judges judging at Sweepstakes arranged under this clause may not award challenge certificates at the same exhibit.
- 174C** Trainee Judges judging Group Sweepstakes organised by the TCA Inc. Judges Training Committee are exempt from Regulation 174A and 174B but must have a Parade/Open Show Licence for the Group they are judging.'
- 175** Judges at Parades and Open Shows must have been granted licences by the TCA Inc. for the relevant Parade/Open Show groups. Specials may be judged by a judge holding two (2) or more Championship Show licences.
- 176** Any exhibit owned or handled by a judge may be exhibited at an Open Show or Parade in a group other than that on which such judge is officiating and provided such judge is not judging Open Show or Parade specials. The judge may not exhibit/handle such exhibits

themselves nor handle for any other person. At Open Shows or Parades and provided the judge has completed his/her judging assignment he/she may be permitted to steward if he/she so desires.

- 179** No person shall judge at a Championship Show which is held under the Regulations of the TCA Inc. unless, if resident in Tasmania, is granted approval to judge by the TCA Inc. Council and he/she is a financial member of the TCA Inc. or if resident in another state or territory of holds similar qualifications approved by the controlling body in the state/territory of residence or if an overseas resident with the necessary qualifications is approved by the TCA Inc. Council for each appointment. Judges granted an approval to judge for a breed or breeds by the TCA Inc. Council may judge that breed or those breeds at Championship Shows in Tasmania and elsewhere but may not judge that breed or those breeds at any exhibition other than a Championship Show (excepting members' puppy competitions and sanctioned Agricultural Society Shows) provided that with the permission of the TCA Inc. Council an approved judge may judge at an exhibition other than a Championship Show the breed or breeds for which he/she is not approved. Notwithstanding the aforesaid TCA Inc. Council may permit an approved judge to officiate at a canine match or other such exhibition. No person under the age of eighteen (18) years shall be permitted to judge under the Regulations of the TCA Inc. and ANKC unless approved by the TCA Inc. Council or a member body of the ANKC.
- 180A** No person shall enter or exhibit a dog in any sanctioned conformation exhibition (Open Shows or Parades exempt) at which a judge who is a member of the competitor's immediate family or who resides at the same address or who has had a proprietary interest in such dog whether solely or in partnership is scheduled to officiate
- 180B** A Judge must not adjudicate on any dog that they have handled in competition at a sanctioned conformation exhibition within a period of 6 months prior to the date of any exhibition.
- 225** Any Affiliate conducting an exhibition under the Regulations of the TCA Inc shall not under any circumstances hold itself responsible for any damage to an exhibit and shall not be responsible for any accident that may caused to any exhibit, and it shall be a condition of entry that each exhibitor shall hold the body blameless and indemnify it against legal proceedings arising from any such accident.
- 225.2** Legal responsibility for the care and welfare of all dogs at shows rests with their owner/s, or other person/s authorised by the owner/s, who have taken the dog to the showground. Dogs Tasmania cannot regulate to absolve any party of that responsibility.
- 225.3** Affiliates may, if they consider the conditions on the date of a fixture may be extreme, alter the start time or venue of the fixture. Exhibitors must be given 48 hours notice of any change/s.
- 227** No dogs shall be transferred from one judge to another prior to the exhibition unless the entry is excessive or the scheduled judge is unable to meet the judging commitment. An Affiliate must notify the TCA Inc and also where possible in writing seven (7) days prior to the exhibition, all exhibitors affected by a change of judge. Where the judge announced in the schedule is altered, an exhibitor may withdraw from exhibition before commencement of judging by the substitute judge but shall not be entitled to a refund of entry fees.

- 228** Where a scheduled judge is perceived to be unable to complete his/her allocated judging because of illness or for any other reason, the Event Manager conducting the exhibition may direct that a substitute judge be used. The Event Manager is required to report to the TCA Inc. Official Representative any instance where a breed or number of breeds are transferred to another judge in order to complete judging within the scheduled time. A report must also be submitted to the TCA Inc. Council in writing within seven (7) days of the exhibition, and must include the number of dogs transferred, the reason for the transfer, the time the decision was made and the time the actual exhibition finished.
- 229** Where a first place is not awarded in a class or event there shall be no other awards made in the class or event.
- 230** A judge shall not place two (2) or more exhibits equal for any award.
- 231** Subject to the ANKC rules a judge shall not re-judge any class, stake, competition or event.
- 245** Stewards for other recognised disciplines (where applicable) shall be persons listed on an ANKC approved Member Body Stewards Panel. A contract shall be issued for each steward officiating. Such contract shall be completed, signed and returned by the steward in the stamped self-addressed envelope provided prior to the exhibition. An Affiliate is required to advise the TCA Inc. of any steward who does not fulfil his/her contract.
- 245.1** Conformation Stewards may not steward for a judge who will subsequently judge a dog owned or handled by her/him at that Show at Group Level. Where multiple shows are held on the same weekend this Regulation only applies to a single show. General Specials are exempt. A Steward may not steward in a ring while a dog owned or co-owned leased or co-leased by them is being exhibited.
- 245.2** The Event Manager shall notify the TCA Inc in writing setting out the circumstances within seven (7) days of the event when for some reason Regulation 245 or 245.1 has not been complied with.
- 246** Judges fees must be paid prior to the conclusion of the exhibition.
- 249** The setting up of exhibitors' tents, marquees, umbrellas, crates and trolleys will not be permitted within two metres of any judging ring, except as provided by Rule 164.
- 249.1** Exhibitors setting up tents, gazebos, umbrellas and the like must ensure the structure is securely anchored and that the two (2) metre walkway between the ring and structure is kept clear at all times.
- 249.2** Cars and/or trailers are not permitted to be parked within seven (7) metres of any Judging Ring unless in a specifically marked car park.
- 249.3** Generators must not be used indoors or in partially enclosed areas, a fire extinguisher or fire blanket is required to be available for use by the user.
- 249.3.1** Connection to the appliance(s) must be by a heavy duty outdoor-rated electrical extension cord at least equal to the sum of the connected appliance loads with a minimum rating of 10 amps.

- 249.3.2** The Generator must be a minimum of three metres from the appliance(s) and the cable length must not exceed five metres. The Cable must be tagged and rated. The Cable must be placed in a position to avoid any hazard to the general public walking in the vicinity.
- 249.3.3** Generators may not be used in wet weather or on wet ground. When re-fuelling the generator, it must have first been allowed to cool. Hot engine parts are hazardous to spilled fuel. No stored fuel may be left in the immediate area of the generator.
- 249.3.4** Users must be aware of the potential for disturbance by noise and/or fumes to others around the vicinity. Where nuisance is created, the generator may be required to be shifted or shut down. The Event Manager is empowered to issue such a requirement.
- 249.3.5** In all cases, the onus is on the user to avoid any disturbance to others and to use the generator in a safe and sensible manner